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OAHU DISTRICT OFFICE

Princess Ruth Keelikolani Building 830 Punchbowl Street Honolulu, HI 96813-5094

TAXPAYER SERVICES

Voice: 808-587-4242

808-587-6515 (Jan.-Apr. 20) 1-800-222-3229 (Toll-Free)

Telephone for the Hearing Impaired:

808-587-1418

1-800-887-8974 (Toll-Free)

Fax: 808-587-1488

E-mail: Taxpayer_Services@tax.state.hi.us

COMPLIANCE DIVISION

Telephone for the Hearing Impaired:

808-587-1419

1-800-961-5369 (Toll-Free)

Field Audit Branch

Voice: 808-587-1700 Fax: 808-587-1699 E-mail: Field Audit@tax.state.hi.us

Office Audit Branch

Voice: 808-587-1660 Fax: 808-587-1633 E-mail: Office Audit@tax.state.hi.us

Collection Branch

Voice: 808-587-1600 Fax: 808-587-1720 E-mail: Oahu_Collection@tax.state.hi.us

MAUI DISTRICT OFFICE

State Office Building 54 S. High Street, #208 Wailuku, HI 96793-2198

Voice: 808-984-8500 Fax: 808-984-8522 E-mail: Maui_Office@tax.state.hi.us

HAWAII DISTRICT OFFICE

State Office Building 75 Aupuni Street, #101 Hilo, HI 96720-4245

Voice: 808-974-6321 Fax: 808-974-6300

E-mail: Hilo_Office@tax.state.hi.us

KAUAI DISTRICT OFFICE

State Office Building 3060 Eiwa Street, #105 Lihue, HI 96766-1889

Voice: 808-274-3456 Fax: 808-274-3461 E-mail: Kauai_Office@tax.state.hi.us

STATE OF HAWAII DEPARTMENT OF TAXATION



Linda Lingle Governor

Kurt Kawafuchi Director of Taxation

Revised June, 2003

Are you taking advantage of the resources the Department provides to access tax information and forms?

The Department of Taxation is committed to providing quick and easy access to state tax information and forms in various ways.

On-line Information

www.state.hi.us/tax

Information available at our website includes:

- State Tax Forms and Instructions
- Employer's Tax Guide Booklet A
- Hawaii Revised Statutes (unofficial)
- Hawaii Administrative Rules (unofficial)
- Tax Information Releases
- Department of Taxation Announcements
- Tax Facts
- Informational Brochures
- Hawaii Taxpayer Bill of Rights
- Miscellaneous Publications
- A Data Base of Tax Licenses

All tax forms for recent years have writable fields so that you can enter information onto the form prior to printing. Please note that the website will not perform any computations. The website is searchable. Also, you may register for automatic notification via e-mail of any updates to the website.

Forms By Fax/Mail Service:

To request tax forms by fax or mail 24 hours a day, call one of the following numbers to speak to an operator:

- 808-587-7572
- 1-800-222-7572 (Toll-Free From Neighbor Islands, Mainland U.S., and Canada)

Anyone with access to a fax machine may obtain most of the commonly requested income, general excise, transient accommodations, and employer's withholding tax forms within 24 hours, if not sooner. If the forms or instructions you request are not available for faxing, they will be mailed to you.

Tax Information CD-ROM

Order forms for the Department's Tax Information CD-ROM may be obtained from the website, by calling the Forms By Fax/Mail Service, or from any district tax office. There is a nominal cost for the CD-ROM.

All of the information on the CD-ROM is fully searchable and can be displayed and printed with various platforms including Windows and Macintosh. Information on the CD-ROM includes:

- State Tax Forms and Instructions for the current year
- Employer's Tax Guide Booklet A
- Employer's Reporting Forms
- Business Registration Forms
- · Tax Information Releases
- Department of Taxation Announcements
- Tax Facts
- Informational Brochures
- Hawaii Taxpayer Bill of Rights

All current forms have writable fields so that you can enter information onto the form prior to printing. Please note that the CD-ROM will not perform any computations.

Enjoy the Ease and Convenience of Electronic Filing

Many forms are now available for electronic filing through the State Internet Portal at www.ehawaiigov.org/efile, including:

- Tax returns: Form N-13; Form G-45, GE Period Return; Form G-49, GE Annual Return; Form HW-14, WH Period Return; Form TA-1, TA Period Return; Form TA-2, TA Annual Return
- Estimated tax forms: Forms N-1 (Individual);
 N-3 (Corporation); N-5 (Estates/Trusts)
- Extension Forms: Forms N-100 (Partnership);
 N-101A (Individual); N-301 (Corporation);
 G-39; HW-26; RV-7; TA-8
- Applications: Form A-6, Tax Clearance; Form G-5, GE Application for a One-Time Event

Form N-11 may be filed electronically through a Joint Federal/State Electronic Filing Program.

Check with your tax professional or use an approved tax preparation software through a personal computer.

For information on the electronic filing of tax returns and other forms via the Internet, contact the Department's eFile Coordinator, Susan Adamson, at 808-587-1692 or via e-mail at efile@tax.state.hi.us.

Let Team T.E.A.C.H. Bring Tax Information Directly to You

The Department's Team T.E.A.C.H. (Taxpayer Education & Awareness for Compliance in Hawaii) Program is a:

- Speaker's bureau providing speakers on various State tax topics to small businesses, community groups, students, professional organizations, or other groups;
- Teacher's resource center supplying published tax information for classroom distribution; and
- Writer's bureau contributing articles to organizational newsletters.

For more information, call Cathleen Tokishi at 808-587-1786, or e-mail her at Team_TEACH@tax.state.hi.us.

Need Assistance With a State Tax Problem?

Contact any Taxation District Office

If you need assistance with a State tax problem, you may contact any district office listed at the end of this brochure for assistance.

Contact our Taxpayer Advocate

If you have a State tax problem that you have been unable to resolve through normal channels, contact Janet Fujii at:

Taxpayer Advocacy Office Department of Taxation P. O. Box 259 Honolulu, HI 96809-0259

Voice: 808-587-1791 Fax: 808-587-1560 E-mail: Taxpayer_Advocate@tax.state.hi.us